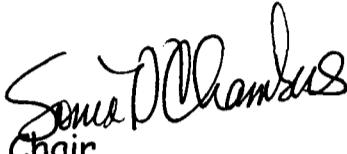




# Memorandum

TO: Hospital Administrators  
Hospital CFO's  
Consultants

FROM: Sonia D. Chambers, Chair 

DATE: October 29, 2001

RE: Policy Statement 2001-1  
Rate Changes - Review by the Authority

Effective November 1, 2001, the Authority will no longer require hospitals to submit each change to the current charge master on file with the Authority for approval, *except* for new services to be added to the charge master.

The following procedure for charge master changes (other than new services) will be as follows:

- 1- The change(s) must be filed with the Authority **before** implementation **with the date of implementation indicated.**

- 2- The hospital must state that the change(s) will not affect the current approved revenue limits;
- 3- The Authority will place the change(s) with the current charge master;
- 4- Should the hospital exceed its established revenue limits, the charge master revisions will not be an acceptable justification for any part of the excess; and,
- 5- The hospital is responsible for keeping the charge master in compliance with the established revenue limits.

Rate changes for new services will be processed as they were previously.

NOTE: These are for mid-year changes only. The hospital will still be required to file a full up-dated charge master as directed with the next rate decision.

If you have any questions, please contact Margi High, Director of Rate Review.