Earl Ray Tomblin Governor

Michael J. Lewis, M.D., Ph.D., Secretary

West Virginia Department of

Health and Human Resources



James L. Pitrolo, Jr. Chairman

Board Members Sonia D. Chambers Marilyn G. White

POLICY STATEMENT

TO: ATTORNEYS, CONSULTANTS AND MEMBERS OF THE PUBLIC

FROM: JAMES L. PITROLO, JR., CHAIRMAN

DATE: April 11, 2012

RE: POLICY STATEMENT REGARDING TESTIMONY FOR WITNESSES FROM THE PUBLIC

Effective Date: April 11, 2012

I. PURPOSE

To establish procedures and guidelines governing the testimony for witnesses from the public.

II. CANCELLATION

This policy cancels and supersedes all prior memoranda regarding testimony for witnesses from the public.

III. POLICY

In order to ensure an orderly public hearing, all witnesses from the public shall register in person during the first day of the hearing. If a witness fails to register during the first day of the hearing, the witness will not be allowed to testify during the hearing. If multiple witnesses are present on behalf of one party, the group can elect up to three representatives. The representative's comments will be limited to five minutes each up to a maximum of 15 minutes. Individual comments will be limited to five minutes each. Further, a witness in the hearing that has provided testimony shall not testify as a witness from the public in the same hearing.